


Chapter Positions		Chapter Officers	
Programs: Betsy Dulin Editor Richmond Report: Norm Jacobs Technology: Stephen Weisensale Product Show Chair: Kevin Riley Certification Chair: Winnie Sung Education: Andy Richmond Membership Chair: Joe Oglesby Awards Chair: Cindy Cordo Public Relations Chair: Jon Anderson Scholarship Chair: Stephen Weisensale Technical Chair: Andy Richmond Hospitality : MaryAnn Petry Audit Chair: Mike Bricker Finance Chair: Gib DeShazo Long Term Planning: Joe Oglesby		 RICHMOND CHAPTER Board of Directors MEETING MINUTES September 8, 2016, Thursday 5:30PM – 6:30PM Emerald Construction Conference Room 2219 Dabney Road Richmond, VA 23230	
		President: Steve L'Heureux Past President: Joe Oglesby President Elect: Jon Anderson Vice President: Kevin Riley Treasurer: Gib DeShazo Secretary: Mary Ann Petry Directors: Cindy Cordo Tony Hawkinson Betsy Dulin Andy Richmond Mike Bricker Tom Schwartz Regional Representatives MAR Region Planning Chair: Barbe Shaffer MAR Region Education Chair: Stephen Weisensale	
Item	Responsible Person	Discussion	
Call to Order	President (L'Heureux)	Steve L'Heureux called the meeting to order at 5:30PM. Attendee sign in sheet is attached to the minutes. Quorum was present.	
Approval of Minutes	Secretary (Petry)	Meeting Minutes for the August Meeting were emailed to all the board members. <ul style="list-style-type: none"> Meeting Minutes were approved by the BOD. 	
Corresp.	Secretary (Petry)	Correspondence to be Read: <ul style="list-style-type: none"> Invite for September New Member Event was sent August 23, 2016 Invite for September Lunch and Learn was sent August 24, 2016 Richmond Report For August was sent August 25, 2016 	
Treasurer's Report	Treasurer (DeShazo)	Treasury Report: <ul style="list-style-type: none"> Report was presented and is attached. 	
Committee Reports	(Andy Richmond) (Steve L'Heureux/Betsy Dulin)	Education Chair Update: <ul style="list-style-type: none"> LNL For 09/09/16 has 39 registered attendees. The October LNL is 10/14/16 at the Boulders. Tom Schwartz with Sherwin Williams is presenting. Invite and flyer will go out next week. Program Chair Update: <ul style="list-style-type: none"> The September 22 New Member Event at Hardywood Craft Brewery currently has 23 attendees. Current registration list was made available. We need to get more attendees. Another invite email will go out Tuesday 09/13/16. Mary Ann or Steve to go by Costco to get snack / cookie trays. The October Hard Hat tour is at VCU's new Institute for Contemporary Art Building. Open to CSI Members Only. October 20th. Start tour at The Depot, watch safety video and opening speech from VCU. Tour start at 4:00PM. (2) Groups of 20 for a total of 40 attendees. Need hard hat, safety glasses, closed toed shoes, proper attire. Cost: Depot \$100/hr for room. \$36/hr for beverage officer (decided no alcohol). Food: Cheese, Veggies, Crackers, Fruit. Members only until week before \$15, then open up to public maybe raise price to \$20 for non members? VCU provided 	

	<p>(Winnie Sung)</p> <p>(Joe Oglesby / SteveL'Heureux)</p> <p>(Mary Ann Petry)</p> <p>(Cindy Cordo)</p> <p>(Andy Richmond)</p> <p>(Jon Anderson)</p> <p>(Kevin Riley / Tom Swartz)</p> <p>(Norm Jacobs)</p>	<p>parking instructions. Mary Ann will do flyer once info is received.</p> <ul style="list-style-type: none"> November Event: Date Thursday November 17th “What’s New In Concrete”, location – Science Museum \$600, morning event, Tony to see if he can get better rate on the Discovery Room. Betsy checking to get additional panel members from PCI and ACP. Current panelists: Alan Tuck w/F&R, Mark Grillo w/SPG, and John Hancock. Cost: \$15/person. Food: Coffee and pastries. Partner with ASCE, PreCast Group? December Event: Date: Thursday December 8th Proposed Venue : Coopers Hawk Barrel Room, Holds 45 people. Minimum of \$1850 spend pre gratuity and taxes for 3 hr minimum. Deposit \$500. Family Style Buffett Meal \$31.50 / person, add (2) drink tickets \$16 / person + taxes + 20% gratuity. Member Cost: \$35 single, \$50 couple. <p>Certification Chair Update:</p> <ul style="list-style-type: none"> See Winnie’s CDT Bootcamp Update from 09/01/16 sent via e-mail. Power Point has been bought. It is 12 sessions long. Date February 18, 2017 – One day event at Emerald Construction. Proposed Schedule and Presenters Below: <ul style="list-style-type: none"> 8: 00 Introduction/Breakfast - Ken Cordo 8: 30 Session 01: Fundamentals (109) - Ken Cordo 9: 00 Session 02: Project Conception (75) - Steve L 9: 30 Session 03: Design Process (79) - Steve L 10:00 Session A201: General Conditions (133) - Winnie S 11:00 Session 04: Construction Documents – Part 1 (49) - Stephen W 11:30 Session 05: Construction Documents – Part 2 (42) - Stephen W 12:00 Session 06: Construction Documents – Part 3 (49) - Stephen W 12:30-1:30 - Lunch 1:30 Session 07: Procurement (68) - Tom Schwartz 2:00 Session 08: Pre Construction (57) - Tom Schwartz 2:30 Session 09: Construction – Part 1 (71) - Jon Anderson 3:00 Session 10: Construction – Part 2 (49) - Jon Anderson 3:30 Session 11: Lifestyle Activities (24) - Barbe S 4:00 Review Test Questions - Barbe S <p>Membership Chair Update:</p> <ul style="list-style-type: none"> No Update <p>Hospitality Chair Update:</p> <ul style="list-style-type: none"> Attendee List for Lunch and Learn and New Member Event were distributed. <p>Award Chair Update:</p> <ul style="list-style-type: none"> No Update <p>Technical Update:</p> <ul style="list-style-type: none"> No Update. <p>Public Relation Report:</p> <ul style="list-style-type: none"> No Update <p>CSI Product Show Update:</p> <ul style="list-style-type: none"> No Update <p>Richmond Report:</p> <ul style="list-style-type: none"> Deadline: September 22nd, 2016 (President’s Message, Lunch and Learn Flyer and next event flyer) Project Spotlight:
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	(Stephen Weisensale) (Stephen Weisensale) Liaison's (John Hancock Winnie Sung Jacob Dyer)	Technology Report Update: <ul style="list-style-type: none"> The new CSI website should be live soon. Scholarship Fund Update: <ul style="list-style-type: none"> Stephen working on getting applications out. RJEC Report: AIA Report: Front Porch October 27 th . Winnie to provide more details later. ASPE Report:
CSI Regional Reports	(Steve L'Heureux)	CSI Regional Planning Report: <ul style="list-style-type: none"> Upcoming Events: 2017 Conference is in Pittsburgh and 2018 is in Winchester, VA.
Old Business		<ul style="list-style-type: none"> None.
New Business		<ul style="list-style-type: none"> None.
	NEXT MEETING:	The next board meeting will be held on October 13th at 5:30 PM at Emerald Construction Office.
Announcements		<ul style="list-style-type: none"> None
Adjournment		The meeting was adjourned at 6:29 PM
BY: Mary Ann Petry, LEED BD+C Green Associate – CSI Richmond Chapter Secretary		