


Chapter Positions		Chapter Officers	
Programs: Carissa Mulahn/Winnie Sung Editor Richmond Report: Norm Jacobs Technology: Stephen Weisensale Product Show Chair: Kevin Riley Certification Chair: Steve L'Heureux Education: John Spain Membership Chair: Joe Oglesby Awards Chair: Cindy Cordo Public Relations Chair: Jon Anderson Scholarship Chair: Stephen Weisensale Technical Chair: John Spain Hospitality : MaryAnn Petry Audit Chair: Gib DeShazo Finance Chair: Mike Bricker Long Term Planning: Winnie Sung Academic Liaison: Winnie Sung		 RICHMOND CHAPTER BOARD OF DIRECTORS MEETING MINUTES March 10, 2016, Thursday 5:30PM – 6:30PM Emerald Construction Office 2219 Dabney Road Richmond, VA	
		President: Joe Oglesby Past President: Winnie M. Sung President Elect: Steve L'Heureux Vice President: Jon Anderson Treasurer: Mike Bricker Secretary: Tony Hawkinson Directors: Anne Durkin, Mary Ann Petry, Cindy Cordo Gib DeShazo Andy Richmond	
		Regional Representatives MAR Region Planning Chair: Barbe Shaffer MAR Region Education Chair: Stephen Weisensale	
Item	Topic	Discussion	Required Follow-up
Call to Order	President (Oglesby)	Joe Oglesby called the meeting to order at 5:30PM with the following in attendance: Steve L'Heureux, Cindy Cordo, Andrew Richmond, Norman Jacobs, Gib DeShazo, Mary Ann Petry, Winnie Sung and Jon Anderson. Quorum was present. Opening Comments: Welcome <ul style="list-style-type: none"> February Grey Area Chapter Meeting with ASPE had about 30 attendees. 	Oglesby
Approval of Minutes	Secretary (Hawkinson)	Meeting minutes for the February Meeting Minutes were emailed to all the board members. <ul style="list-style-type: none"> Meeting Minutes were approved by the BOD. 	Hawkinson
Corresp.	Secretary (Hawkinson)	Correspondence to be Read: Tony Hawkinson was present and had the following to report: <ul style="list-style-type: none"> All correspondence were included in the agenda. 	Hawkinson
Treasurer's Report	Treasurer (Bricker)	Treasury Report: Mike Bricker was not present. <ul style="list-style-type: none"> Chapter voted to approve a stipend for chapter members attending regional or institute meetings of \$150.00. 	Bricker

<p>Committee Reports</p>	<p>Education (Spain)</p> <p>Program & Meetings (Mulahn)</p> <p>Certification (L'Heureux)</p> <p>Membership (L'Heureux)</p>	<p>Education Chair Update: John Spain was not present.</p> <ul style="list-style-type: none"> • Lunch & Learn Series <ul style="list-style-type: none"> - No Lunch & Learn for March. Event had to be cancelled by vendor doing presentation. - Aspects of Sustainable Design and LEED by <p>Program Chair Update: Carissa Mulahn was not present.</p> <p>Discussions on Chapter Programs Updates:</p> <ul style="list-style-type: none"> • March 29th Meeting – Hardhat Tour of Stone Brewery – Joint Meeting with GVGBC. <ul style="list-style-type: none"> - Pick restaurant to meet after the tour (Conch Republic or Boat House?) - Tour size will be limited to 30 people (15 for CSI and GVCBC). - PPE will be required for those attending. - Tour will start at 6:00PM promptly. - Parking info will be available on flyer when sent out. - Send out flyer ASAP • April 21th Meeting – Save the Diamond Presentation <ul style="list-style-type: none"> - Working to finalize venue. Event at the Diamond is not looking promising. - Presentation by Randy Holmes of Glave & Holmes and Tom Hanson with Hanson Associates. - Cost will depend on venue - Need to get flyer ready for RR once details are worked out - Need to coordinate on equipment for the presentation. • May Meeting – Product Show <ul style="list-style-type: none"> - Discuss at Product Show later in the agenda • June Meeting – Award Picnic <ul style="list-style-type: none"> - See if we can have it at the Nash's River House. Gib DeShazo will follow-up. <p>Certification Chair Report: Steven L'Heureux was present and had the following to report:</p> <ul style="list-style-type: none"> • No Update <p>Membership Chair Update: Steve L'Heureux was present and had the following to report:</p> <ul style="list-style-type: none"> • No Update 	<p>Spain</p> <p>Oglesby / Mulahn</p> <p>Oglesby / Mulahn</p> <p>DeShazo</p> <p>L'Heureux</p> <p>L'Heureux</p>

	Hospitality (Petry)	<p>Hospitality Chair Update: Mary Ann Petry was present and had the following to report.</p> <ul style="list-style-type: none"> No Update Will be coordinating the April event. 	Petry
	Award (Cordo)	<p>Award Chair Update: Cindy Cordo was present and had the following to report.</p> <ul style="list-style-type: none"> We have received notification that the chapter won the Education Award for Glave & Holmes and the Lunch and Learns. We also received the Organization Award for Emerald Construction. 	Cordo
	Technical (Spain)	<p>Technical Update: John Spain was not present.</p> <ul style="list-style-type: none"> Follow up on technical article for April article for RR. 	Spain
	Public Relations (Anderson)	<p>Public Relation Report: Jon Anderson was present and had the following to report:</p> <ul style="list-style-type: none"> Contact RTD to include the April event in the Metro Business calendar of events. 	Anderson
	Product Show (Riley / Swartz)	<p>CSI Product Show Update: Kevin Riley was not present and had the following to report:</p> <ul style="list-style-type: none"> Committee meeting postponed until next week. 	Riley / Swartz
	Richmond Report (Jacobs)	<p>Richmond Report: Norm Jacobs was present.</p> <p>Deadline: April 4, 2016</p> <p>BOD Bios – Stephen Weisensale is working on getting these onto the Website.</p> <p>Project Spotlight: April – Carissa Mulahn will forward a project for the spotlight</p> <p>Technical article: John Spain or Andy Richmond will follow up for the February Report. Joe Oglesby also stated that we could use CSI articles previously published in the newsletter.</p> <p>Articles – BOD please submit articles to RR on area of expertise.</p> <p>Lunch & Learn –Flyer for April meeting.</p> <p>April Program Flyer – This is still TBD as April events venue needs to be finalized. This will also determine cost.</p> <p>President' Message</p>	Jacobs Mulahn Spain / Richmond BOD Spain Oglesby
	Technology (Weisensale)	<p>Technology Report Update: Stephen Weisensale was not present.</p> <ul style="list-style-type: none"> No Update. 	Weisensale

	<p>Scholarship Fund (Weisensale)</p> <p>Liaison (K. Cordo, Wolf, Dyer)</p> <p>Directors (C. Cordo, Petry, Durkin, Richmond Mulahn and DeShazo)</p>	<p>Scholarship Fund Update: Stephen Weisensale was not present. Winnie Sung did have the following update:</p> <ul style="list-style-type: none"> • Applications for the scholarship have been distributed. <p>RJEC Report: No Update AIA Report: No Update ASPE Report: No Update</p> <p>Directors' Report: Chapter's archives: No Update Chapter photographer: No Update</p>	
<p>CSI Regional Reports</p>	<p>Regional Planning (Oglesby)</p>	<p>CSI Regional Planning Report:</p> <ul style="list-style-type: none"> • MAR April 8-10, 2016 at the Lord Baltimore Hotel in Baltimore, MD. <ul style="list-style-type: none"> - Room Rate: \$169.00 - Full Conference Registration \$150.00 through EventBrite - Register on line at www.csibaltimore.org - Conference starts Friday, April 8th at 1PM and runs through Saturday, April 9th at 4PM. • LOS August 19-20, 2016 in York, PA at Heritage Hills Country Club. Schedule is currently being planned. 	
<p>Old Business</p>		<ul style="list-style-type: none"> • April Chapter Meeting Flyer Distribution • Winnie Sung will be the Academic Liaison for the chapter. • Chapter Elections and Chairs to be completed by April 30th. There will be a meeting of the Nomination Committee after the BOD today. 	<p>BOD</p>
<p>New Business</p>		<p>Evaluations and Suggestions:</p> <ul style="list-style-type: none"> • No Update 	<p>BOD</p>
	<p>Schedule Next Meeting</p>	<p>The next board meeting will be held on April 14th at 5:30PM at the <u>Emerald Construction's Office.</u></p>	<p>BOD</p>

Announcements		List of upcoming events will be posted on the CSI Website!!	
Adjournment		The meeting was adjourned at 6:30 PM	
BY : Tony Hawkinson, CDT, LEED Green Associate –CSI Richmond Chapter Secretary			